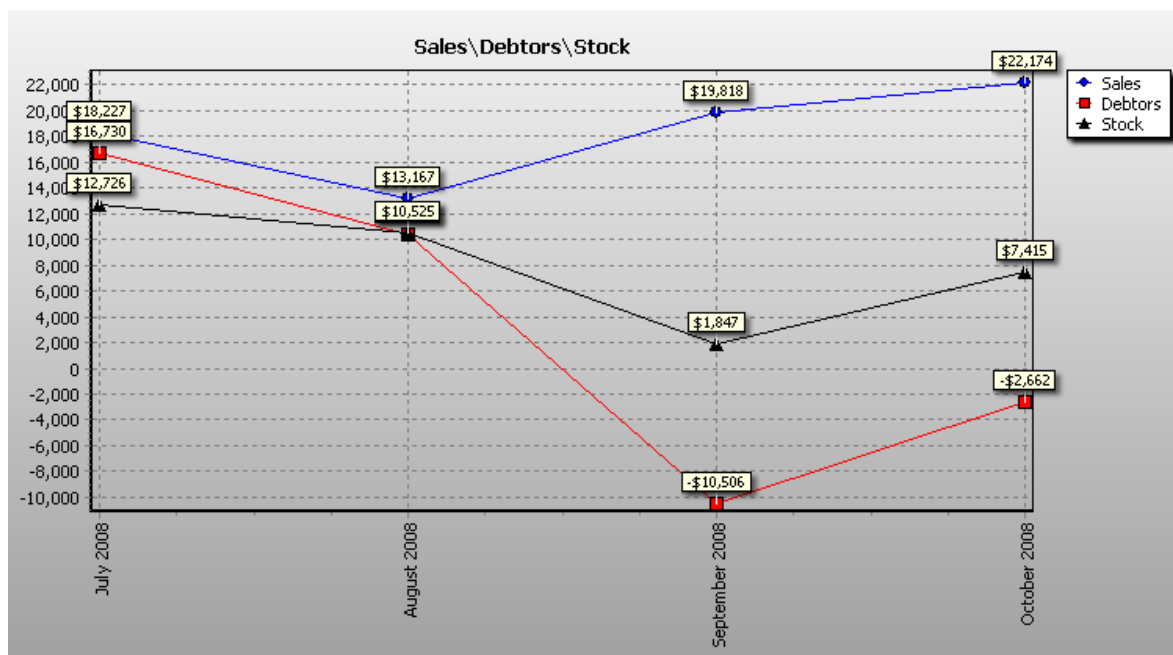


How to use GL Graphs

Trend Analysis in MYOB EXO Finance

What is it for? GL Graphs enables you to analyse trends in your business which can assist with business decisions.

Example



Eg1 Flat or rising Sales with increasing Debtors and/or Stock and decreasing Creditors can lead to Cash Flow problems. Need to focus on Credit Control and Inventory Management.

Eg2 Measuring Sales performance against Marketing spend can give insights into the effectiveness of the marketing campaigns.

Eg3 Plot Sales Vs Cost of Sales to pick up seasonal trends in Sales and Margin

What can be included in a GL Graph?

The feature is very flexible allowing you graph any combination of the following:-

Series Name:

Use multiple Branches (Cost Centres)?

You can produce a Graph for All Branches or a nominated Branch.

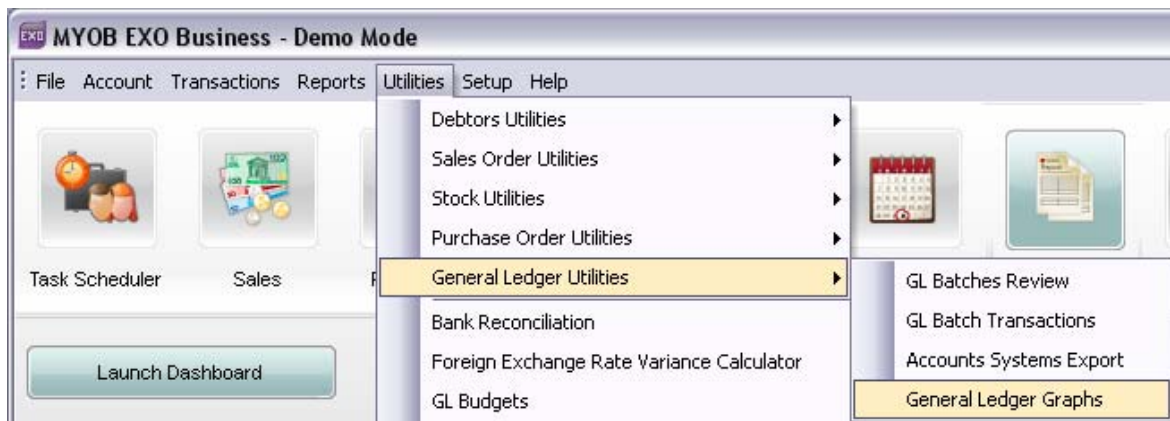
Branch:

- All Branches
- 0. HEAD OFFICE
- 1. BRISBANE
- 2. GLADSTONE
- 3. MACKAY
- 4. TOWNSVILLE
- 5. MT ISA
- 6. CAIRNS

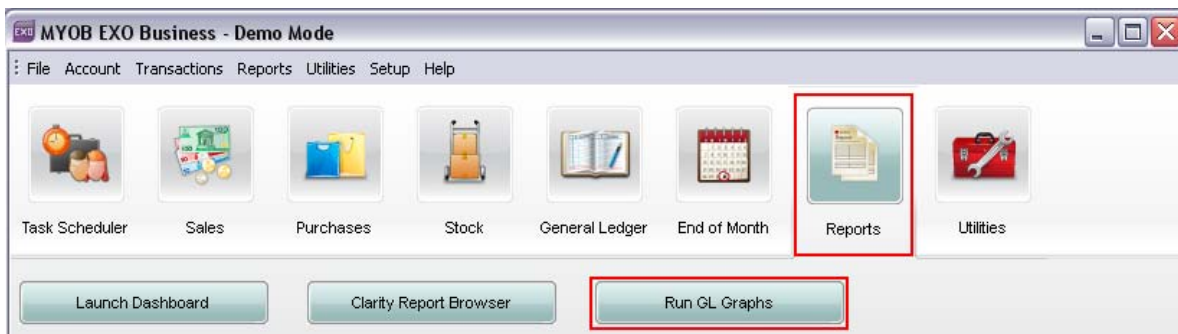
How Do I Use It?

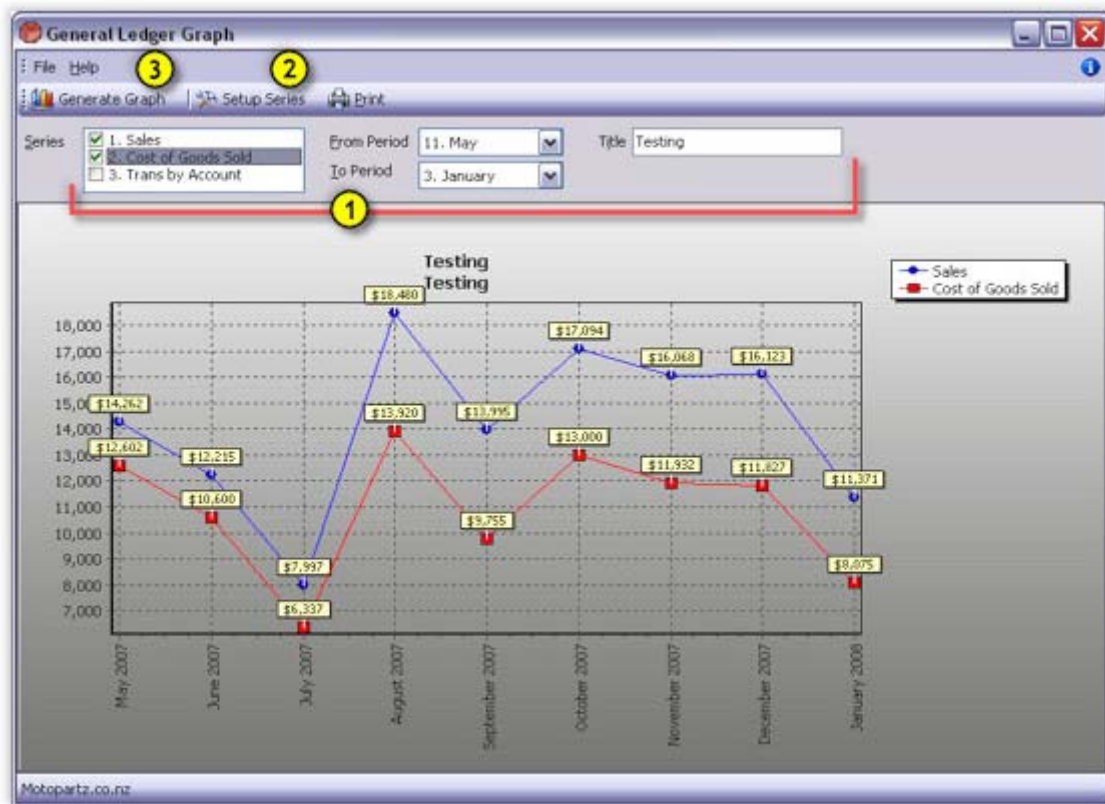
To view a GL Graph

Drop Down Menu -> Utilities> General Ledger Utilities> General Ledger Graphs



Business Flow Menu -> Reports > Run GL Graphs

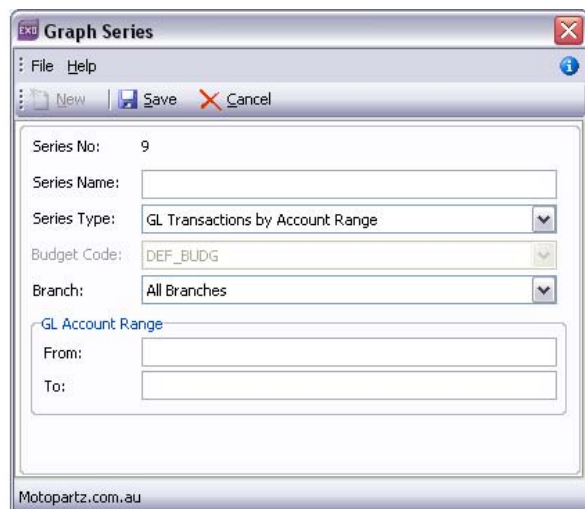
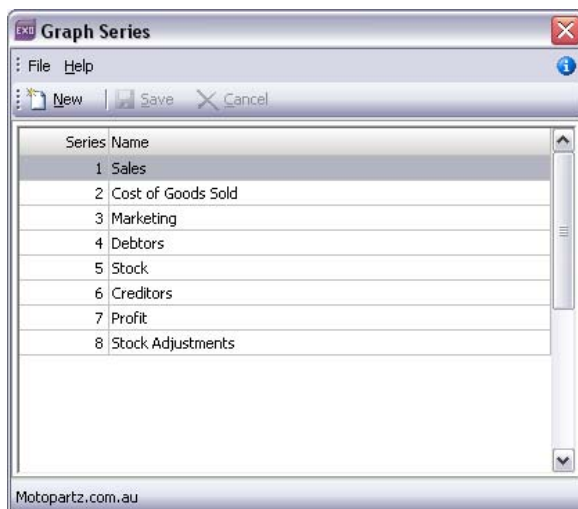




Specify the criteria for which you would like to display the graph.

Define additional series for the graph if more are required.

Click the Setup Series button.



From the Graph Series window, click the New button.

The information contained in this document is intended to be a guide for using your software. It is not accounting, bookkeeping or payroll advice. You should seek advice or clarification from your professional advisor in respect of these matters.



Enter a concise name for the series in the Series Name field.

Select the Series Type from the drop down list. Depending on the type selected, other options become available. These are defined in the next few steps, bear in mind that some of these will only be available according to the Series Type chosen.

Select the Budget Code to which the series is to be restricted from the drop down list.

Select the Branch from the drop down list.

Specify the from and to GL Account Range as specified in the GL.

Click Save to add this series to the list or Cancel to lose your edits and close this window.

Click the Generate Graph button to generate the graph. The resulting graph can be printed using the Print button.

F1 HELP SCREEN CONTAINS THESE INSTRUCTIONS

USER MANUAL ALSO CONTAINS INSTRUCTIONS