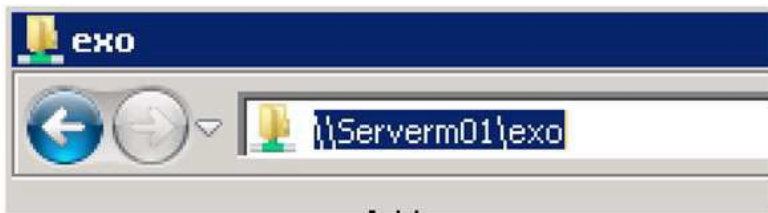How to set up an "EXO" Connection

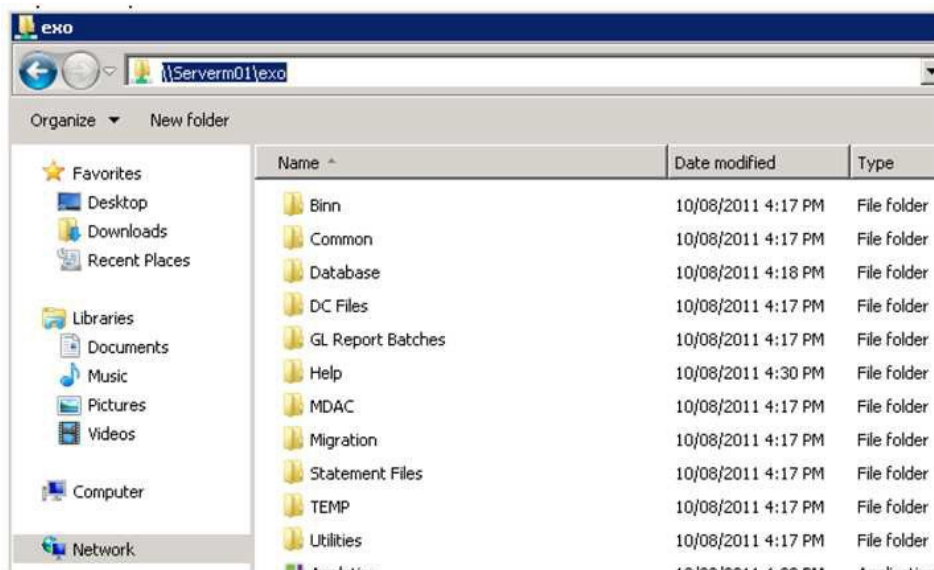## Step 1 – Browse to the "EXO" programs on the Server

Windows Explorer -> browse to Server or copy UNC path (eg \\Server\EXO)

Momentum will advise the location on the server

Result

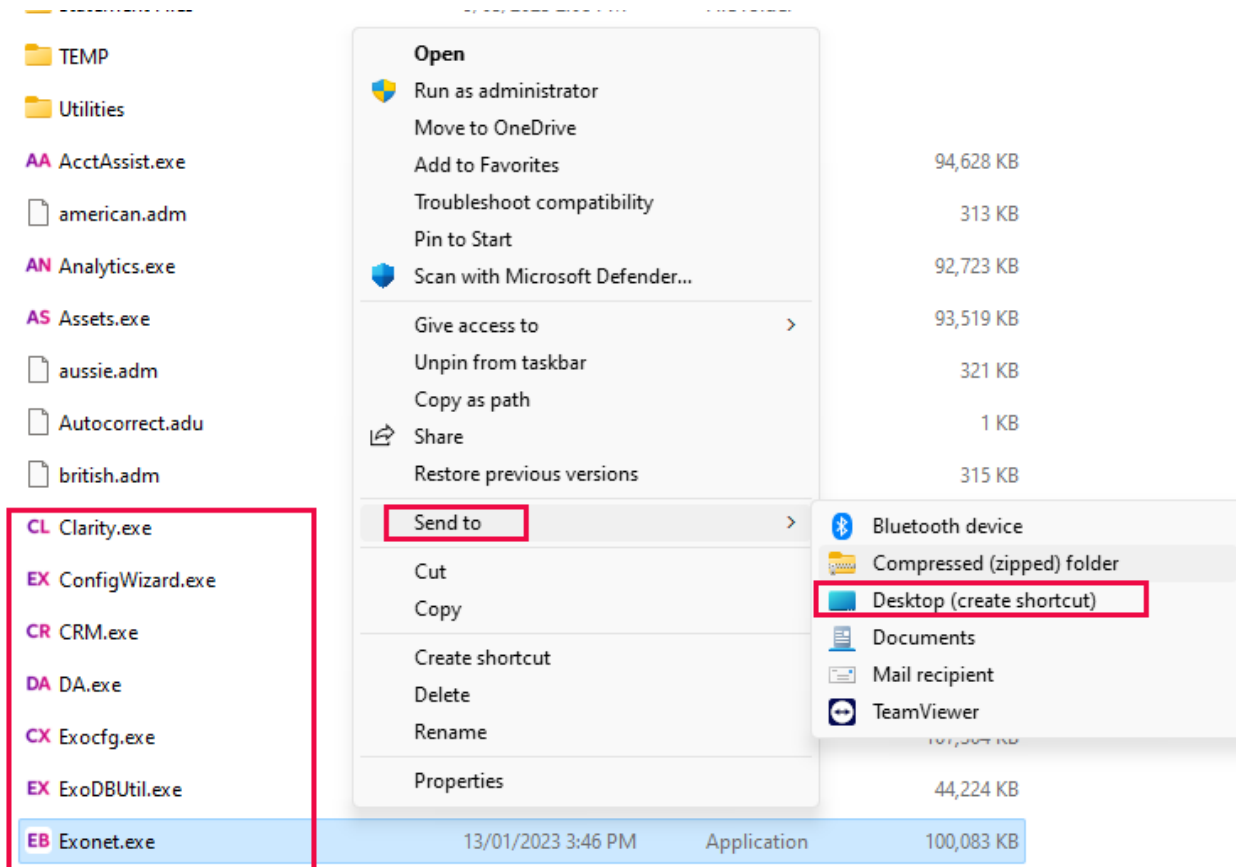Explorer opens and shows the contents of the folder.

The information contained in this document is intended to be a guide for using your software. It is not accounting, bookkeeping or payroll advice. You should seek advice or clarification from your professional advisor in respect of these matters.

Step 2 – Create a Shortcut on your Desktop for the EXO Programs you use
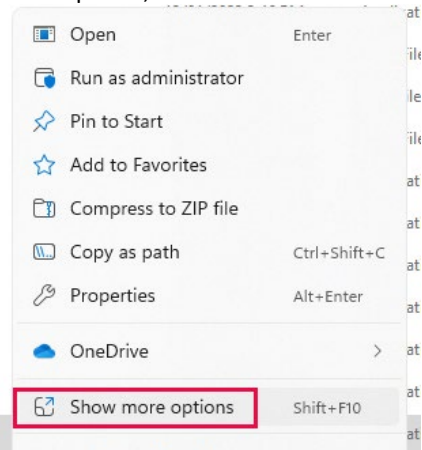
Right-click on one or more of the following programs

(Exonet.exe, JobCost.exe, POS.exe, Assets, exe, Interco.exe, Analytics.exe)

Select 'Send To' -> Desktop

If you are on a newer version of windows (eg. 11) then you may have this menu when right clicking. Choose show more options, and the menu above will appear. Click 'Send to' -> Desktop

Result

The icon appears on your desktop
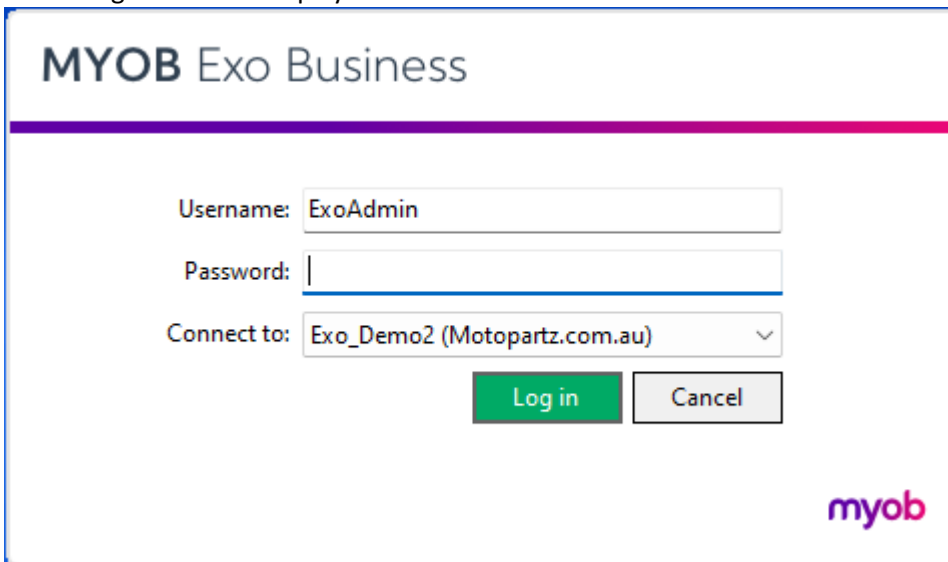
Step 3 – Run the EXO Program

Double-Click the icon

Result
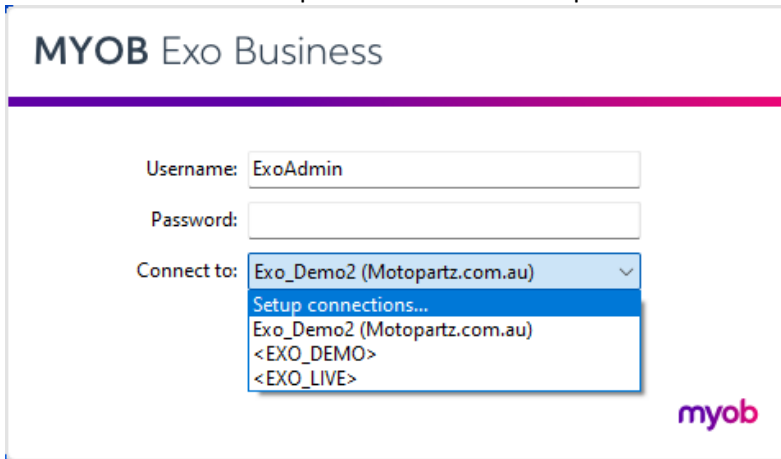
The Login Screen is displayed.

Step 4 – Open the Connection Editor
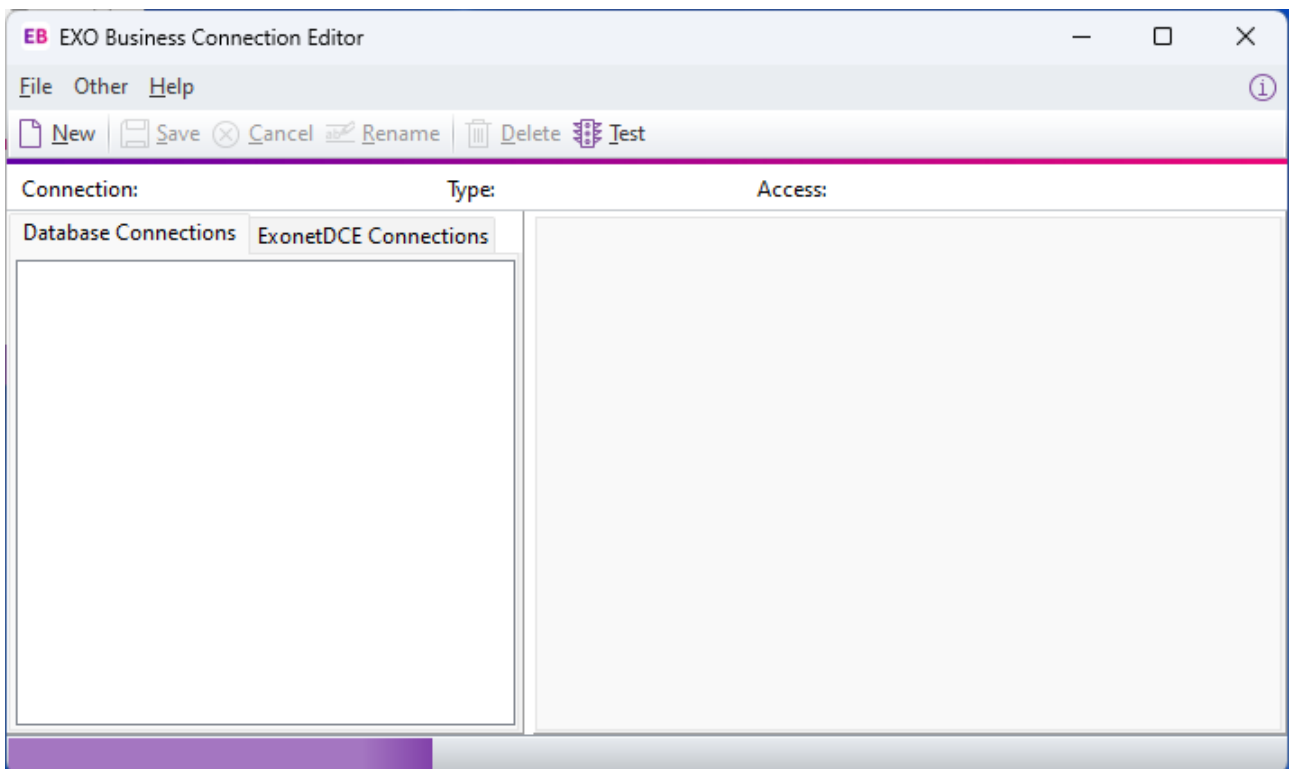
In the 'Connect to' drop-down list select 'Setup Connections

Result

The EXO Business Connection Editor is displayed.

Step 5 – Create a new connection

Click 'New' ->select Connection Type = SQL Server ->Enter Connection

Name without spaces
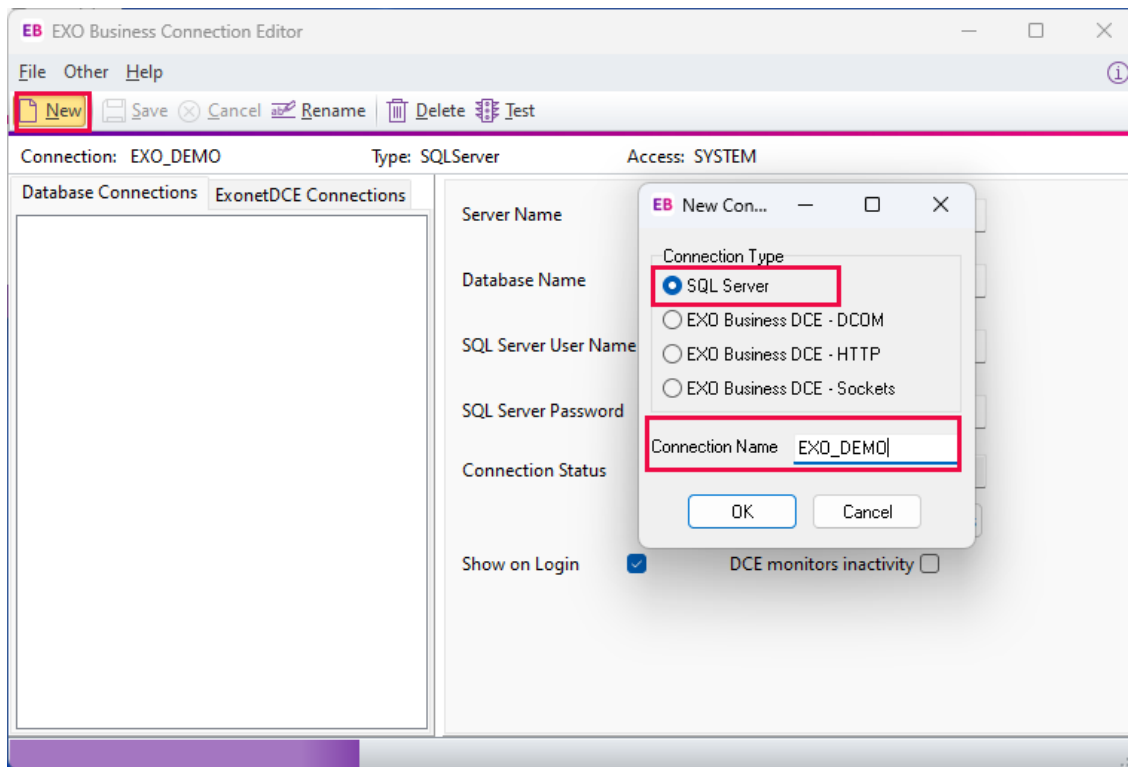
Result

Blank Connection is displayed

The information contained in this document is intended to be a guide for using your software. It is not accounting, bookkeeping or payroll advice. You should seek advice or clarification from your professional advisor in respect of these matters.
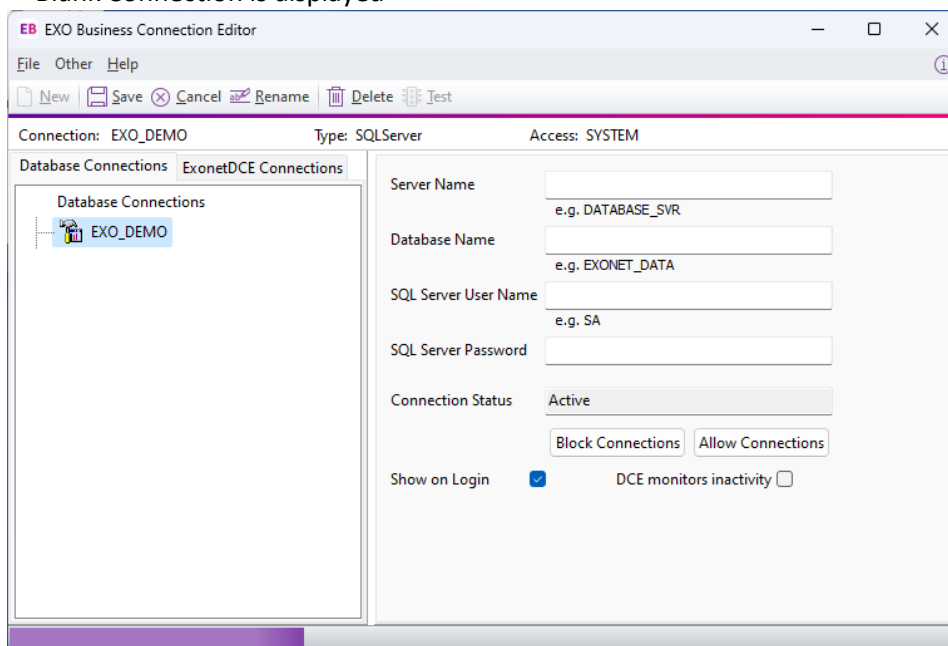
Take your business to the **next level**

Step 6 – Enter Connection Details

Enter Server Name, Database Name, SQL Server User Name, SQL Server Password

(Connection Details will be provided to you by Momentum)

Server Name	.\EXO
	e.g. DATABASE_SVR
Database Name	EXO_DEMO
	e.g. EXONET_DATA
SQL Server User Name	EXO_USER
	e.g. SA
SQL Server Password	••••••••••••••••••
Connection Status	Active
	Block Connections Allow Connections
Show on Login	☑ DCE monitors inactivity ☐

Then click 'Test' ->EXO Business Connection Diagnostics ->'Test'

Result
Connection Diagnostics should show 'Successfully Connected'
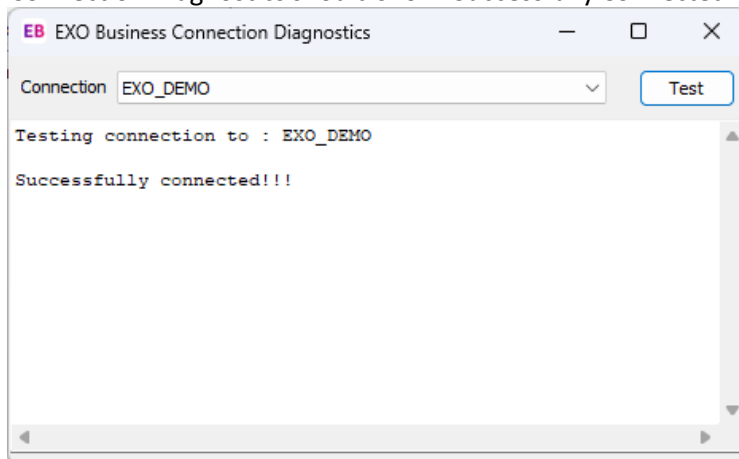
Hint: if an error message displays it usually means connection details have been entered incorrectly. Double-check and re-enter them and test again. If still unsuccessful refer to Momentum
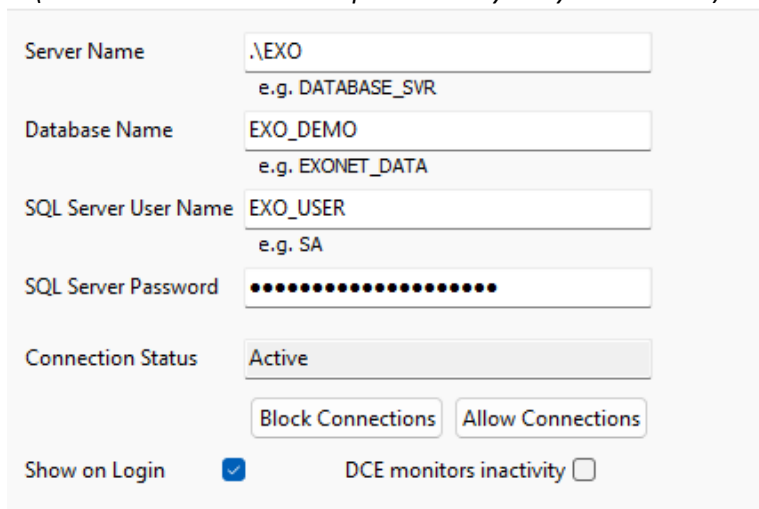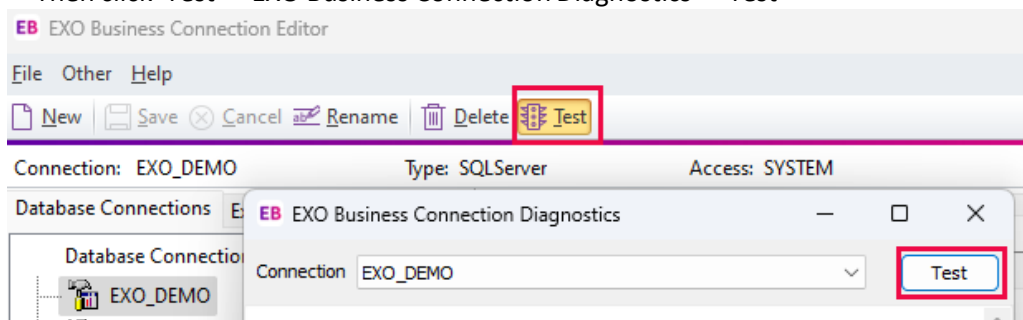
The information contained in this document is intended to be a guide for using your software. It is not accounting, bookkeeping or payroll advice. You should seek advice or clarification from your professional advisor in respect of these matters.
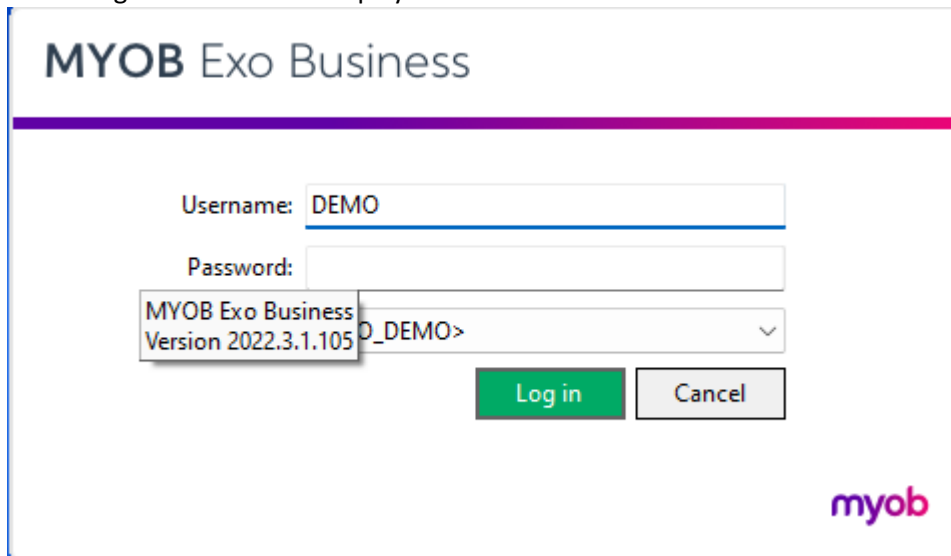
Take your business to the **next level**

Close the Connection Diagnostics and Connection Editor Windows

Result

The Login Screen will be displayed.

MYOB Exo Business

Username: DEMO

Password:

MYOB Exo Business
Version 2022.3.1.105 O_DEMO>

Log in   Cancel

myob

Enter your Username and Password
These will be provided by your system administrator
For Demonstration Company use:-
Username = DEMO
Password = DEMO