

Take your business to the **next level**

MYOB Exo Payroll – Archiving Payroll for End of Life **Overview**

As Exo Employer services reaches end of life, licences will no longer be issued. MYOB have advised that clients will need to archive their payroll companies in order to maintain access for historical purposes BEFORE their current licences expire.

Step 1

To do this, login to Exo payroll and go to the File menu, selecting Archive.

🔤 MYOB EXO Payroll (AU) Attune Hearing Pty Ltd Licence No: 20418 Date: 17/06/2025 MYOB													
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Once Archived, then the company can still be accessed by selecting the Archived companies only option on the login screen, and logging in as usual.

You can access all reports, employees, and data as read-only.

MYOB Login Screen			
MYOB Exo Employ	er Services		
Tana Penada Panga	Archived Archived	User Security 1300Smiles User Code: User Name: Password: Pass	Support Exit : Esc
Display Archived Companies Only Important reminder: MYOB Exo Employ Click <u>here</u> to learn o	er Services will be retired b about taking your payroll to		myob

The information contained in this document is intended to be a guide for using your software. It is not accounting, bookkeeping or payroll advice. You should seek advice or clarification from your professional advisor in respect of these matters.